



The PSC Pages

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Welcome to The PSC Pages!

*This newsletter has been created to bring you UFMS implementation information from a PSC and PSC customer agency perspective. **The PSC Pages** will be published on a quarterly basis as an addendum to the UFMS Connection. We are always on the lookout for great ideas and would appreciate your feedback on the newsletter design. Don't be shy. Send us an email at mailbox.ufms@hhs.gov and don't forget to check out the quiz for an opportunity to win UFMS prizes.*

PSC Kickoff: Launching the PSC into the Future



The Program Support Center (PSC) formally launched the UFMS implementation by hosting a kickoff meeting on April 26. The PSC's senior management team and the executive sponsors of UFMS addressed both the vision and leadership necessary to drive the project through to a successful implementation.

The panel introduced each of the three component teams of the UFMS PSC

project: the Business Analysis Team (BAT) which is responsible for configuring the system to meet business requirements; the Technology Analysis Team (TAT) which develops interfaces, data conversions, reports, and extensions to the software; and the Business Transformation Team (BTT) which supports the transition to the new system through action planning, communications and training.

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Building the Foundation:

Understanding Our Business to Shape the Future

The first step in building a system that supports financial management at the PSC and its customer agencies involves defining process flows. That work began in April and will continue through June. The Business Analysis Team (BAT) is partnering with PSC and customer agency subject matter experts to

define and document process flows that reflect PSC-specific accounting activities.

The PSC project is referencing two sources of information as it builds out and documents PSC-specific processes and transactions: the Initial Global Process Designs

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PSC Kickoff

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The UFMS PSC implementation follows on the heels of NIH, CDC, CMS and FDA which have already begun to transition to the new system.

The PSC is scheduled to go live in two phases. The first phase includes the majority of the PSC and its customers and is scheduled to begin January 2006. The second phase, consisting of the Indian Health Service, is scheduled to go live in April 2007.

Nearly 100 participants attended the meeting and viewed presentations by the HHS and BearingPoint leadership team. Presenters at the kickoff included Kerry Weems, George Strader, Kathy Heuer, Charles Havekost, Evelyn White, Larry Bedker, Ann Speyer, Kelvin Womack, Tom Doherty, Rick Swanson, Henry Leach, and Jim Mohl.

The presentations touched on several core themes. First, the partnership between business and technology was noted as a critical element of the implementation. Charles Havekost, CIO, HHS, noted "UFMS is a cusp between business and technology and can help HHS go where it needs to go." The second theme, "ownership" of the system by PSC customers, was addressed by Principal Deputy Assistant Secretary for BTF Kerry Weems. Weems also addressed the importance of active participation by the Operating Divisions and Staff Divisions in the implementation process so that the system meets business' needs.

The next major step for the PSC is the hosting of its first Conference Room Pilot in August to validate the system design and configurations which support PSC and PSC customer agency processes.



Who's Who

- | | | |
|--|--|-----------------|
| 1. Ann Speyer | 5. Kerry Weems | 8. Larry Bedker |
| 2. Charles Havekost | 6. Kelvin Womack | 9. Kathy Heuer |
| 3. George Strader (L)
Desiree Ponti (R) | 7. Tom Doherty (L)
Rick Swanson (R) | 10. Henry Leach |
| 4. Evelyn White | | 11. Jim Mohl |

Test Your Knowledge

In addition to the Office of the Secretary, what are the six operating divisions for which the Program Support Center operates a core financial system and performs accounting services?

Submit your answer to mailbox.ufms@hhs.gov by July 30th. Emails with the correct answer will be entered into a raffle for a chance to win one of five UFMS prizes.

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UFMS at the IHS:

Getting to Know Each Other

The Project Management Office (PMO) responsible for overseeing the implementation of UFMS at the IHS welcomed the opportunity to reach out to the IHS financial management community at the annual FMO conference held this month in San Diego.

The PMO was represented by its joint project leads, Henry Leach (PSC) and Jim Mohl (BearingPoint). Also at the conference was Kerry Joels (OS) as a training and change management expert.

The presentation was tailored to meet the needs and interests of conference attendees, and included discussion of the partnership between business and technology to fulfill the UFMS mission. The group was brought up to date on the status of the UFMS program in general. This was followed by a description of the PSC's UFMS PMO structure, organization, and major project implementation milestones. Data readiness and end user training were discussed in detail.

A significant portion of time was provided for facilitated break out groups. Topics for deliberation included reporting, end user training, data readiness, and other implementation issues. Groups brainstormed critical success factors, possible areas of resistance, and strategies and steps that should be considered for overcoming challenges.



Conference Coordinators Dan Madrano (R) and Carl Love from the IHS

Building the Foundation

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and the UFMS Final Baseline Requirements document. The UFMS Final Baseline Requirements document includes all requirements gathered by the UFMS Program team from all sources, 44 of which are PSC site-specific requirements. Further PSC-specific requirements may be determined during the business analysis and requirements gathering phase of the PSC implementation and added to the list of 44.

Laying this foundation is important for several reasons. First, it prepares us for the fit gap analysis in which a determination is made of the extent

to which standard Oracle US Federal Financials functionality meets the business' needs. Second, it provides critical information for configuring the system so that the team can model the business processes and demonstrate the software during PSC's Conference Room Pilot 1 (CRP1). CRP1 is the first in a series of activities in the project implementation life-cycle that validates the extent to which system configurations support business processes. PSC's CRP1 is scheduled to run for two weeks from August 16-27.

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Word Search

W H J F I N A N C E U O I Z F X W W S R
 F E F D Y Q W Y U U H T R K X D T L O E
 C G N I T N U O C C A R S A Y W L Z T D
 H A X L E O D S I R V P P N C C L G V L
 A K N M V O A U F G B C T Z R L T N P O
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| ACCOUNTING | BUDGET | BUSINESS |
| CAN BACS | CHANGE MANAGEMENT | CROSSWALK |
| CRP | FINANCE | GENERAL LEDGER |
| INTERFACE | JFMIP | ORACLE |
| REPORTING | STAKEHOLDER | TRAINING |
| TRANSFORMATION | UFMS | |

Ask Henry



Dear Henry,

I've heard that there's going to be a CRP in August. There have been several CRPs already, both in Atlanta and in Washington DC. What's different about this one?

Curious in Silver Spring

You're right. There have been several CRPs. The Global / CDC pilot project has held three CRPs, both in Atlanta and Washington. The FDA project held its CRP in February. The PSC project will hold its CRP1 in August. PSC's CRP1 is intended to validate the extent to which initial UFMS system configurations meet PSC-specific business requirements. We will use scripts to demonstrate how the application supports the "fits" identified in the PSC fit gap analysis.

On the Horizon: CRP 1

The Program Support Center will host its first Conference Room Pilot (CRP1) August 16 – 27. Participants will observe demonstrations and engage in discussion to validate the UFMS design and system configurations which support both PSC and PSC customer agency business processes during this two week workshop.

The workshop demonstrations have been designed around three major validation activities: integrated processes performed by the PSC on behalf of its customer agencies; budgetary transactions performed by the customer agencies themselves; and PSC applicable global interfaces and exten-

sions which have been developed to date.

Write Ask Henry at
mailbox.ufms@hhs.gov

PSC Poster Design Contest

Unleash the Creative Artist in You

The PSC Business Transformation Team (BTT) is currently in the process of designing the UFMS PSC poster campaign. We are always on the lookout for new and innovative ideas – so we are launching a poster design contest.

Submit a poster design focused around UFMS General Awareness at the PSC for a chance to win a UFMS PSC prize. Entries must be received by July 31, 2004. The winning poster(s) will be determined by a panel of judges and announced in a UFMS eFlash.

Posters may be sent to mailbox.ufms@hhs.gov or mailed to:

UFMS Poster Contest
 Attn: Catharine Conover
 12300 Twinbrook Pkwy, Ste. 500
 Rockville, MD 20852